

# Appendix F1

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Record of Consultation - NOSC and Letters



# Public Notice

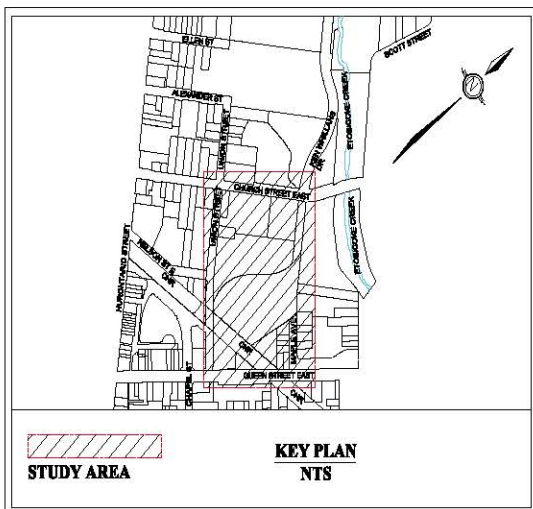
## NOTICE OF STUDY COMMENCEMENT

### Ken Whillans Drive Extension (South of Church Street) Municipal Class Environmental Assessment

#### The Study

The City of Brampton has initiated a Schedule 'B' Municipal Class Environmental Assessment (Class EA) for Ken Whillans Drive Extension, south of Church Street (see map). This road extension was identified in the City of Brampton Transportation Master Plan Update, 2015.

The Class EA Study will evaluate traffic and connectivity needs, identify alternative road alignments, safety and operational improvements, land use implications, active transportation considerations, natural environment impacts and mitigation measures.



#### The Process

This notice signals the commencement of the Municipal Class Environmental Assessment Study. The Study process includes public and stakeholder consultation, development and evaluation of alternatives, an assessment of the impacts of the proposed improvements, and develop a preferred design in consultation with adjacent property owners, regulatory agencies, Indigenous communities, members of the local business community and the public. The Study is being carried out in accordance with the planning and design process for Schedule 'B' projects as outlined in the Municipal Class Environmental Assessment (October 2000, as amended in 2007, 2011 and 2015), which is approved under the Ontario Environmental Assessment Act.

Public and stakeholder consultation is a key element of the Class EA process to discuss issues related to the project, including alternative solutions, evaluation criteria, environmental impacts and mitigation measures. A Public Information Centre (PIC) will be held to offer an opportunity to review the Study alternatives and provide input into the Class EA process. PIC date and details will be provided as the study progresses. Upon completion of the study, an Environmental Project Report (EPR) will be prepared and made available for public review and comment.

#### Comments Invited

If you have any questions or comments regarding the study, or wish to be added to the study mailing list, please contact one of the Project Managers identified below:

**Ghazanfar Mohammad, P.Eng., PMP**

**City Project Manager**

Public Works & Engineering,  
City of Brampton  
1975 Williams Parkway,  
Brampton, ON L6S 6E5  
Call: 311  
TTY: 905 874 2130  
Fax: 905 874 2505  
Email: ghazanfar.mohammad@brampton.ca

**Altaf Hussain, P.Eng.**

**Consultant Project Manager**

Parsons Inc.  
1393 North Service Road E,  
Oakville ON L6S 6E5  
Call: 647 649 5023  
Email: Altaf.Hussain@parsons.com

Information will be collected in accordance with the *Freedom of Information and Protection of Privacy Act*. With the exception of personal information, all comments will become part of the public record.

This notice was first issued on February 18, 2021.

March 3, 2021

Sample Technical Agency Committee Letter

**Re: Notice of Study Commencement and Invitation to the Technical Agency Committee (TAC)  
Ken Whillans Drive Extension, South of Church Street, Municipal Class Environmental Assessment**

Dear Sir/Madam:

The City of Brampton, and its consultant, Parsons Inc., has initiated a Municipal Class Environmental Assessment (EA) study for the extension of Ken Whillans Drive, south of Church Street. This project is being carried out under the planning and design process for a Schedule B project as outlined in the Municipal Class Environmental Assessment (October 2000, as amended in 2007, 2011 and 2015). The study is being undertaken to support the City's vision to revitalize the Downtown Brampton area and to encourage more multi-modal travel including walking, cycling, etc. The EA study will evaluate traffic and connectivity needs, identify alternative road alignments, safety and operational improvements including opportunities that support the future use of the area and facilitate active transportation. For more information, please see the attached Notice of Study Commencement, which is also being published in *The Brampton Guardian* editions of February 18 and February 25, 2021.

A key component of any EA study is consultation with interested stakeholders, which includes technical agencies. As such, the City would like to form a Technical Agency Committee (TAC) that would consist of agencies and utility companies with specific interests in, and/or are directly impacted by this study, to provide input to the Project Team as the study progresses. Participation in the TAC would involve two meetings throughout the study with the Project Team to review the alternative solutions and designs. The exact dates are still to be confirmed.

Please indicate your/your agency's interest in being a part of the TAC by returning the attached comment form to the contact shown either by mail or email by **March 31, 2021**. The attached form also allows you to provide any initial comments your agency may have regarding the study. Your comments are welcome and we encourage you to provide us with your input.

If you have any questions or require additional information, please feel free to contact me directly by phone at 647-649-5023 or by email at [Altaf.Hussain@parsons.com](mailto:Altaf.Hussain@parsons.com) or Ghaz Mohammad, City Project Manager at 905-874-2949 or by email at [ghazanfar.mohammad@brampton.ca](mailto:ghazanfar.mohammad@brampton.ca).

Sincerely,

A handwritten signature in black ink, appearing to read 'Altaf Hussain'.

**Altaf Hussain, P. Eng.  
Project Manager, Parsons**



cc: Ghazanfar Mohammad, P. Eng., Project Manager, City of Brampton  
Salina Chan, Environmental Assessment Planner, Parsons

Attached: Notice of Study Commencement  
Agency Comment Form

# KEN WHILLANS DRIVE EXTENSION, SOUTH OF CHURCH STREET, MUNICIPAL CLASS ENVIRONMENTAL ASSESSMENT COMMENT FORM

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Please fill out and return this comment form by **March 31, 2021** to the contact below:

**TO:** Altaf Hussain, P. Eng., Parsons Project Manager

**EMAIL:** [Altaf.Hussain@parsons.com](mailto:Altaf.Hussain@parsons.com)

**MAIL:** 1393 North Service Road East, Oakville, ON L6H 1A7

**CONTACT NAME:**

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**TITLE:**

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**GROUP/AGENCY:**

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**ADDRESS:**

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**TELEPHONE:**

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**E-MAIL:**

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- My group/agency is interested in this project and would like to be a part of the Technical Agency Committee (TAC) and associated meetings. Our concerns are noted in the space provided.
- My group/agency is not interested in being a part of the Technical Agency Committee (TAC) but would like to be kept informed. Please maintain our group/community on the contact list for this project.
- My group/agency has no concerns about this project and can be removed from your contact list.

***Comments/Area of Interest:***

March 3, 2021

Sample Stakeholder Group Letter

**Re: Notice of Study Commencement and Invitation to the Stakeholder Group (SG)  
Ken Whillans Drive Extension, South of Church Street, Municipal Class Environmental Assessment**

Dear Sir/Madam:

The City of Brampton, and its consultant, Parsons Inc., has initiated a Municipal Class Environmental Assessment (EA) study for the extension of Ken Whillans Drive, south of Church Street. This project is being carried out under the planning and design process for a Schedule B project as outlined in the Municipal Class Environmental Assessment (October 2000, as amended in 2007, 2011 and 2015). The study is being undertaken to support the City's vision to revitalize the Downtown Brampton area and to encourage more multi-modal travel including walking, cycling, etc. The EA study will evaluate traffic and connectivity needs, identify alternative road alignments, safety and operational improvements including opportunities that support the future use of the area and facilitate active transportation. For more information, please see the attached Notice of Study Commencement, which is also being published in *The Brampton Guardian* editions of February 18 and February 25, 2021.

A key component of any EA study is consultation with the public and key stakeholders. As such, the project team, including the City and its consultant, would like to create a "Stakeholder Group" (SG) to provide input on various issues within the study area. The SG would be comprised of individuals from differing areas of interest, including adjacent residents, property owners, representatives from local businesses or institutions, active transportation groups, etc. The Stakeholder Group would be able to provide localized knowledge or convey local interests that the project team may not be aware of otherwise as well as provide input on the design alternatives.

We have identified you/your organization as having potential interest in the study and invite you to participate in the Stakeholder Group. It is anticipated that the SG will meet once during the study, though the date is still to be confirmed. At the meeting, the project team will present project updates, facilitate discussion, and record feedback and comments.

Please fill out the attached comment form by **March 31, 2021** to indicate your interest in participating in the SG. Feel free to pass this along to other stakeholders in the area that may be interested in participating. Please note that regardless of your decision to participate in the SAG, you can provide comments at any time throughout the study.

If you have any questions or require additional information, please free to contact me directly by phone at 647-649-5023 or by email at [Altaf.Hussain@parsons.com](mailto:Altaf.Hussain@parsons.com) or Ghaz Mohammad, City Project Manager at 905-874-2949 or by email at [ghazanfar.mohammad@brampton.ca](mailto:ghazanfar.mohammad@brampton.ca).

Sincerely,

A handwritten signature in black ink, appearing to read 'Altaf Hussain', written over a horizontal line.

**Altaf Hussain, P.Eng.  
Project Manager, Parsons**

cc: Ghazanfar Mohammad, P. Eng., Project Manager, City of Brampton  
Salina Chan, Environmental Assessment Planner, Parsons

Attached: Notice of Study Commencement  
Stakeholder Comment Form

# KEN WHILLANS DRIVE EXTENSION, SOUTH OF CHURCH STREET, MUNICIPAL CLASS ENVIRONMENTAL ASSESSMENT COMMENT FORM

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Please fill out and return this comment form by **March 31, 2021** to the contact below:

**TO:** Altaf Hussain, P. Eng., Parsons Project Manager

**EMAIL:** [Altaf.Hussain@parsons.com](mailto:Altaf.Hussain@parsons.com)

**MAIL:** 1393 North Service Road East, Oakville, ON L6H 1A7

- I AM A:**  Resident/Property Owner  Local Business  
 Interest Group  Other: \_\_\_\_\_

**CONTACT NAME:**

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**ADDRESS:**

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**TELEPHONE:**

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**E-MAIL:**

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- I would like to be a member of the Stakeholder Group and my concerns are noted in the space provided.
- I would like to be kept informed of the project but am not interested in participating in the Stakeholder Group.
- I am not interested in this project. Please remove me from your contact list.



***Comments/Area of Interest:***

Sample Letter to Indigenous Communities

March 3, 2021

<Name>  
<Indigenous Community>  
<Address 1>  
<Address 2>

**Re: Ken Whillans Drive Extension, South of Church Street, Municipal Class Environmental Assessment  
Notice of Study Commencement**

Dear Fawn Sault:

The City of Brampton, and its consultant, Parsons Inc., has initiated a Municipal Class Environmental Assessment (EA) study for the extension of Ken Whillans Drive, south of Church Street. This project is being carried out under the planning and design process for a Schedule B project as outlined in the Municipal Class Environmental Assessment (October 2000, as amended in 2007, 2011 and 2015). The study is being undertaken to support the City's vision to revitalize the Downtown Brampton area and to encourage more multi-modal travel including walking, cycling, etc. The EA study will evaluate traffic and connectivity needs, identify alternative road alignments, safety and operational improvements including opportunities that support the future use of the area and facilitate active transportation. One (1) Public Information Centre is anticipated. For more information, please see the attached Notice of Study Commencement, which is also being published in *The Brampton Guardian* editions of February 18 and February 25, 2021.

The purpose of this letter is to invite the <Indigenous Community> to participate in the Class EA study. As part of this study, impacts to natural heritage and archaeology will be assessed and documented in a Natural Environmental Assessment Report and a Stage 1 Archaeological Assessment, respectively. These reports will also recommend appropriate environmental mitigation measures to minimize these impacts.

Should you wish to submit feedback or receive more information throughout the course of the study, please feel free to contact me directly by phone at 647-649-5023 or by email at [Altaf.Hussain@parsons.com](mailto:Altaf.Hussain@parsons.com) or Ghazanfar Mohammad, City Project Manager at 905-874-2949 or by email at [ghazanfar.mohammad@brampton.ca](mailto:ghazanfar.mohammad@brampton.ca).

We also welcome the opportunity to meet with you to discuss this project.

Sincerely,

A handwritten signature in black ink, appearing to read 'Altaf Hussain', written over a white background.

**Altaf Hussain, P.Eng.  
Project Manager, Parsons**

cc: Ghazanfar Mohammad, P. Eng., Project Manager, City of Brampton  
Salina Chan, Environmental Assessment Planner, Parsons

Attached: Notice of Study Commencement