

Community Energy and Emissions Reduction Plan
Task Force Meeting #6
Thursday, January 23, 2020
2:30 PM to 4:30 PM
Brampton City Hall
West Tower - 2C
Minutes

Role	Invited (P=Present, NP=Not Present)
Task Force	<ul style="list-style-type: none"> • Andrew Farr, Acting Commissioner, Public Works, Region of Peel NP • Benjamin Ratcliffe, Energy Specialist, Peel District School Board NP • Bob Bjerke, Director of Policy Planning P • Brad Cobbledick, Brampton Brick NP • Brandon Dilollo, Paradise Homes P • Carmina Tupe, BILD NP • Christine Tu, Director, Office of Climate Change and Energy Management Region of Peel P • Dave Kapil, Board Member, New Brampton NP • David Laing, Co-Chair, Brampton Environmental Advisory Committee P • Doug Whillans, Councillor, City of Brampton P • Eddie Camilleri, Energy Manager, William Osler Health Centre NP • Eric Meliton, Project Manager, Partners in Project Green NP • Erika Lontoc, Lead, Business Intelligence, Enbridge Gas Distribution P • Hassaan Khan, Area GM, Performance Infrastructure Canada, Johnson Controls Canada L.P P • Herb Sinnock, Director Sustainability, Sheridan College P • Jennifer Jaruczek, Planner, BILD NP • Lauren Mulkerns, Environment Manager, Brampton Brick NP • Margaret Knowles, Morguard NP • Megan McCombe, Supervisor, Environmental Education, Region of Peel P • Michael Won, Acting Commissioner of Public Works, City of Brampton NP • Nathaniel Magder, TRCA P • Patrick Turner, Counterpoint Engineering NP • Ralph Williams, Manager, Connections and Key Accounts. Alectra Utilities NP

	<ul style="list-style-type: none"> • Rebecca Winters, Water Efficiency, Region of Peel NP • Rod Rice, Rice Development Company NP • Stuart Craig, Riocan NP • Todd Letts, CEO, Brampton Board of Trade NP • Trevor Boston, Co-Chair, Brampton Environmental Advisory Committee P
Project Working Team (PWT) Members	<ul style="list-style-type: none"> • Michael Hoy, Environmental Planner, City of Brampton P <ul style="list-style-type: none"> ○ Representing the City Members of the PWT P • Pam Cooper, Environmental Planner, City of Brampton P • Peter Garforth, Principal, Garforth International llc P • Katie Rinas, Project and Program Manager for Sustainable Energy Systems, Sheridan College P • Rob Kerr, President, Robert J Kerr + Associates P • Bruce Bremer, President, Bremer Energy Consulting (remote)

Facilitators:

Rob Kerr, Engagement Lead, Project Working Team

Michael Hoy, Project Manager, City of Brampton

Chair:

Hassaan Khan, Area GM, Performance Infrastructure Canada, Johnson Controls Canada L.P

Time	Agenda Topic	Leading	Action	Notes
2:30	1. Welcome and Opening Remarks	Task Force Chair	Received	High level purpose. <ul style="list-style-type: none"> • Approve Analytical Report. • Review Main CEERP Report. • Change in timeline. • Activities before Council meeting. • Focus on Implementation – ISB.
2:35	2. Introductions			
	a) Task Force Members and PWT	All Task Force members	Received	Member introduction.
2:40	3. Agenda Review			
	a) Distribution/Confirmation of Meeting Package	Task Force Chair	Received	Copies distributed as needed.
	b) Approval of Agenda	Task Force Chair	Approved	Agenda approved.
	4. Task Force Business			

2:45	a) Review of Pathway to Project Completion	Task Force Chair	Received	<p>Key messages:</p> <ul style="list-style-type: none"> • Council meeting is now scheduled for May 13. • Need to integrate municipal activities and ISB into report. • Considering a 7th Task Force meeting. • Time now established for further community engagement. • Need to get the overall report out to the community to inform them on the CEERP and related activity. • Need to define overall roles and responsibilities for implementation of the parties: Task Force, City, Institute for Sustainable Brampton and Community. City role is to act as a catalyst to move the CEERP forward. • Overall ISB model is in development. • Developing open house concepts for March to educate the community and get them more engaged. • Ongoing need to build a bridge from CEERP development to implementation.
2:50	5. Analytical Process			
	a) Report Completion	Facilitator	Approved	<p>Report is complete with motion to approve and passed.</p> <ul style="list-style-type: none"> • Minor future comments/modifications still viable if changes to the report are needed.
3:00	6. Main CEERP Report			
	a) Discussion and Feedback of Draft Final Report b) Report Completion Process	Facilitator	Received	<p>January 31 is deadline for follow-up/feedback.</p> <ul style="list-style-type: none"> • There is an opportunity to tighten up and simplify the argument for change. If this could be tightened up in the executive summary. • There was confusion about metrics. How does Brampton compare to other local municipalities vs. global best practice? What is the benchmark? • It would be important to show that locally we are not leading and need to look globally. • More clarity on where the task force is complete and passes along the baton to the next phase?

				<ul style="list-style-type: none">• The executive summary needs to be crisper and show how this branches out to what happens afterwards – ie. implementation• In the original charter it did discuss resiliency however it is something that we were moving away from utilizing that word/concept.• More language with respect to ongoing governance for implementation.• To what extent are we asking the entire task force to be involved moving forward? There are many people currently listed on the task force but have not been actively engaged.• Rather understand their position and engage them now vs. having them try to derail the project.• There is no distinguishing between regional and provincial governance. Should it be discussed about the regional role?• Are we going to share this with regional council?• We have the opportunity to be in the forefront and with that comes huge responsibility but also huge opportunity economically and environmentally.• Could look at an infographic which could compare different cities GHG per capita? Energy per capita?• Any way to make the other leading cities economic benefits shown? Case Study?• Side effects of wealth concentration. Is there a way to discuss these potential side effects?• Tie this back to the very start of the project. Why is this project being done? Economic, quality of life, etc.• Is there a way to visually reproduce what happens if we don't do something?• 3 hour traffic jams, extreme smog days, etc. We don't want to extrapolate to an extreme case that is not relatable.• A bit more specific in the table about how the table represents the execution of the plan over the duration of the plan vs. the priority table which is the action plan over the next five years.
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3:40	7. Engagement Updates			
	a) Final Engagement Report Framework	Facilitator	Received	Engagement Report in development with a general review by the Task Force. Unlike the other reports it is a summary of activities executed under the original Engagement Plan. Report not being presented for Task Force approval.
	b) Outstanding Engagements	Facilitator	Received	Overview of anticipated public events to be held before the May Council meeting. These will be identified as “Open House” type events planned for March. Request that Task Force members attend and help support.
4:00	8. CCERP Implementation - Institute for Sustainable Brampton (ISB)			
	a) Pathway to CEERP Implementation	Facilitators	Received	<p>Overall comments:</p> <ul style="list-style-type: none"> • Dovetail CEERP with other community programs where possible. • Focus on molding ISB with Task Force of overall transition. • Leadership role needed for the implementation phase and important to confirm roles and responsibilities. • Leadership role is important but reporting and follow-up is also critical. • How to create some type of self-funding for ISB and financial mechanism for activity. How to possibly develop a market for self-funding.

				<ul style="list-style-type: none"> Original Task Force charter identified transitional role.
4:20	9. Next Task Force Activities			
	a) Preparation for Final Council Meeting	Task Force Chair	Received	<p>Task Force members encouraged to participate in March engagements and to stand with staff at May Council meetings.</p> <p>Next Task Force meeting tentatively scheduled for Feb 28.</p>
4:30	10. Adjourn			