

## Community Energy and Emissions Reduction Plan Task Force Meeting #5

**Monday, December 2, 2019**

**2pm to 4:30pm**

**Brampton City Hall**

**West Tower - 2C**

### MINUTES

Role	Invited (P = Present, NP = Not Present)
<b>Task Force</b>	<ul style="list-style-type: none"> <li>• <b>Andrew Farr</b>, Acting Commissioner, Public Works, Region of Peel <b>NP</b></li> <li>• <b>Anindya Ghosh</b>, General Manager, Owens-Illinois <b>NP</b></li> <li>• <b>Benjamin Ratcliffe</b>, Energy Specialist, Peel District School Board <b>NP</b></li> <li>• <b>Brad Cobbedick</b>, Brampton Brick <b>NP</b></li> <li>• <b>Brandon Dilollo</b>, Paradise Homes <b>P</b></li> <li>• <b>Carmina Tupe</b>, BILD</li> <li>• <b>Christine Tu</b>, Director, Office of Climate Change and Energy Management Region of Peel <b>P</b></li> <li>• <b>Dave Kapil</b>, Board Member, New Brampton <b>NP</b></li> <li>• <b>David Laing</b>, Co-Chair, Brampton Environmental Advisory Committee <b>P</b></li> <li>• <b>Doug Whillans</b>, Councillor, City of Brampton <b>P</b></li> <li>• <b>Eddie Camilleri</b>, Energy Manager, William Osler Health Centre <b>NP</b></li> <li>• <b>Eric Meliton</b>, Project Manager, Partners in Project Green <b>P</b></li> <li>• <b>Erika Lontoc</b>, Lead, Business Intelligence, Enbridge Gas Distribution <b>P</b></li> <li>• <b>Hassaan Khan</b>, Area GM, Performance Infrastructure Canada, Johnson Controls Canada L.P. <b>P</b></li> <li>• <b>Herb Sinnock</b>, Director Sustainability, Sheridan College <b>P</b></li> <li>• <b>Lauren Mulkerns</b>, Environment Manager, Brampton Brick <b>P</b></li> <li>• <b>Margaret Knowles</b>, Morguard <b>NP</b></li> <li>• <b>Michael Pardal</b>, CDM Accounts Manager, Alectra Utilities</li> <li>• <b>Michael Won</b>, Acting Commissioner of Public Works, City of Brampton <b>NP</b></li> <li>• <b>Nathaniel Magder</b>, TRCA <b>NP</b></li> <li>• <b>Patrick Turner</b>, Counterpoint Engineering <b>NP</b></li> <li>• <b>Ralph Williams</b>, Manager, Connections and Key Accounts. Alectra Utilities <b>NP</b></li> <li>• <b>Rebecca Winters</b>, Water Efficiency, Region of Peel <b>P</b></li> <li>• <b>Rod Rice</b>, Rice Development Company <b>NP</b></li> <li>• <b>Stuart Craig</b>, Riocan <b>NP</b></li> <li>• <b>Todd Letts</b>, CEO, Brampton Board of Trade <b>NP</b></li> <li>• <b>Trevor Boston</b>, Co-Chair, Brampton Environmental Advisory Committee <b>P</b></li> </ul>
<b>Project Working Team (PWT) Members</b>	<ul style="list-style-type: none"> <li>• <b>Michael Hoy</b>, Environmental Planner, City of Brampton <b>P</b> <ul style="list-style-type: none"> <li>○ Representing the City Members of the PWT</li> </ul> </li> <li>• <b>Pam Cooper</b>, Environmental Planner IV, City of Brampton <b>P</b></li> <li>• <b>Peter Garforth</b>, Principal, Garforth International llc <b>P</b></li> <li>• <b>Karen Farbridge</b>, President, Karen Farbridge &amp; Associates <b>NP</b></li> <li>• <b>Katie Rinas</b>, Project and Program Manager for Sustainable Energy Systems, Sheridan College <b>P</b></li> <li>• <b>Rob Kerr</b>, President, Robert J Kerr + Associates <b>P</b></li> <li>• <b>Bruce Bremer</b>, President, Bremer Energy Consulting (remote) <b>NP</b></li> </ul>

	<ul style="list-style-type: none"> <li>• <b>Brian Lakeman</b> Transportation P</li> <li>• <b>Devin Ramphal</b> Economic Development P</li> <li>• <b>Chun Liang</b> Energy Manager P</li> <li>• <b>Dave Clark</b> Visualization P</li> </ul>
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Time	Agenda Topic	Leading	Notes
2:00	<b>1. Welcome and Opening Remarks</b>	Task Force Co-Chairs	Receive
2:05	<b>2. Introductions</b>		
	a) Task Force Members and PWT	All Task Force members	Receive
2:10	<b>3. Agenda Review</b>		
	a) Distribution/Confirmation of Meeting Package	Task Force Co-Chairs	Receive
	b) Approval of Agenda	Task Force Co-Chairs	The agenda was approved.
2:15	<b>4. Task Force Business</b>		
	a) Addition of Task Force Meeting #6 b) Review of Pathway to Project Completion	Task Force Co-Chairs	The council workshop will be a preview and then there will be a lunch and learn in the new year. <ul style="list-style-type: none"> <li>• The mission statement was modified to include the “entire” community and change the statement so that it is task driven.</li> <li>• The adjustments that were made in Task Force Meeting #4 were presented and there were no comments or recommendations for change.</li> <li>• There was a question about the reliability goal and whether or not it should be a principle? Does this include reliability to natural events and climate change? Make sure your decisions are being made in such a way that it does not compromise reliability. The plan is not a climate adaptation plan. <b>The consensus in the room was to move this forward as a principle.</b></li> </ul>
2:25	<b>5. Analytical Process</b>		
	a) Review of Final Analytical Plan - Feedback	Facilitator	<ul style="list-style-type: none"> <li>• <b>One request to the task force is please circle back to the project work team to ensure that you have the most up to date slide deck and information.</b></li> <li>• The Analytical Report was sent out to the task force for review prior to the task force meeting #5 (last Monday)</li> <li>• It should be identified that the City of Brampton population will be growing by 300 000 people.</li> <li>• Feedback from the Heritage Heights Charrette: We need both a public and developer education program for net-zero construction and what the benefits are. We need to listen to the developers as well since they are seeing a shortage on skilled trades.</li> </ul>

			<ul style="list-style-type: none"> <li>For example, renewable energy generation goal is 8%. This number seems low. (Trevor Boston) Is there a section of the report that would identify the internal and external constraints?</li> <li><b>Any further comments can be sent to Pam or Michael over the next 10 days (provide feedback by Friday December 13<sup>th</sup>)</b></li> <li>Heavy emphasis on reviewing table 4</li> <li>The consensus was that the community task force has accepted the final analytical plan</li> </ul>
<b>3:00</b>	<b>BREAK</b>		
3:15	<b>6. Strategy and Priority Projects - Report Framework</b>		
	a) Review of Framework	Facilitator	<ul style="list-style-type: none"> <li>The framework for the main report was presented and the following feedback was provided. The draft framework will be sent for review prior to the next meeting.</li> <li><b>Pam and Michael will send out the draft framework for the main report to the community task force for feedback.</b></li> </ul>
3:40	<b>7. Engagement Updates</b>		
	a) Engagement Plan Update and Communications	Facilitator / Michael Hoy	<ul style="list-style-type: none"> <li><b>Reminder to encourage people to fill out the survey. Currently 110 respondents. Could include it in a communication note to the CTF</b></li> <li>In Netherlands they are currently putting together plans for net zero communities.</li> <li>Community action bullet point – do you think you have received enough feedback on what a community is.</li> </ul>
	b) Partners in Project Green	Herb Sinnock	<ul style="list-style-type: none"> <li>A summary of the Partners in Project Green “Green Forum”. 170 registered for the event.</li> </ul>
	c) Nordic Cities	Herb Sinnock	<ul style="list-style-type: none"> <li>A summary of the Nordic Cities workshop was presented. The workshop was heavily focused on how the areas will transform and develop synergies and partnerships. Uptown was the spotlight.</li> </ul>
	d) CEERP Implementation – Neighborhood Project Activity	Michael Hoy	<ul style="list-style-type: none"> <li>Recommendations are being developed for feasibility for district energy, near net zero for Heritage Heights, and conversations with O-I.</li> <li>Sheridan is undertaking its campus master plan which could lead to some future partnerships.</li> </ul>
4:10	<b>8. Institute for Sustainable Brampton (ISB)</b>		
	a) ISB Update	Michael Hoy / Herb Sinnock	<ul style="list-style-type: none"> <li>Stakeholder workshop was hosted on November 15<sup>th</sup>. About 50 people were present. The project team is trying to finalize what the ISB is and how it would be governed. Deliverer of the recommendations of the CEERP. Hopefully will be in a position for recommendation for council for March. Will that</li> </ul>

			<p>be a separate process from the report that will be presented in March? – Answer yes, there will be two separate reports. They will not be one report however the two reports will be linked together.</p> <ul style="list-style-type: none"> <li>• <b>Peter will share a couple of non-Canadian example organizations.</b></li> <li>• What is the role of the task force between now and when the report goes to council? What can we do to help out in terms of council support?</li> <li>• <b>Could the CTF attend the councilors lunch and learn or the workshop?</b></li> <li>• <b>Will look at sending out the invite for the workshop and invite out the community task force.</b></li> <li>• There are so many decisions that are made in a very confined context and it is hard to get a holistic view.</li> <li>• Sheridan Production House could be used as a vehicle to deliver a short video/visualization for messaging</li> </ul>
4:25	<b>9. Next Meeting(s)</b>		
	a) Week of January 14, 2020	Task Force Co-Chairs	<ul style="list-style-type: none"> <li>• <b>Meeting date will be proposed.</b></li> </ul>
4:30	<b>10. Adjourn</b>		