

CCET

Advisory Task Force

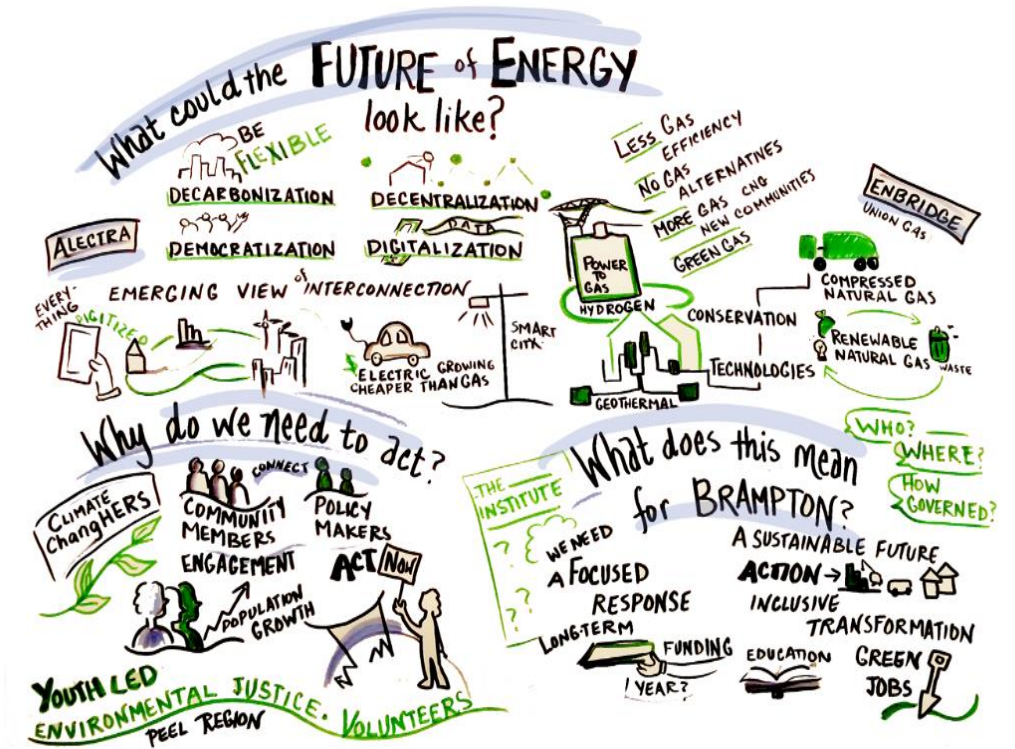
Meeting #8

October 20, 2021



Objectives of Today's Meeting

- Approval of Draft ATF CCET Report
- Establish ATF Nomination Committee for CCET's Interim Board



Agenda

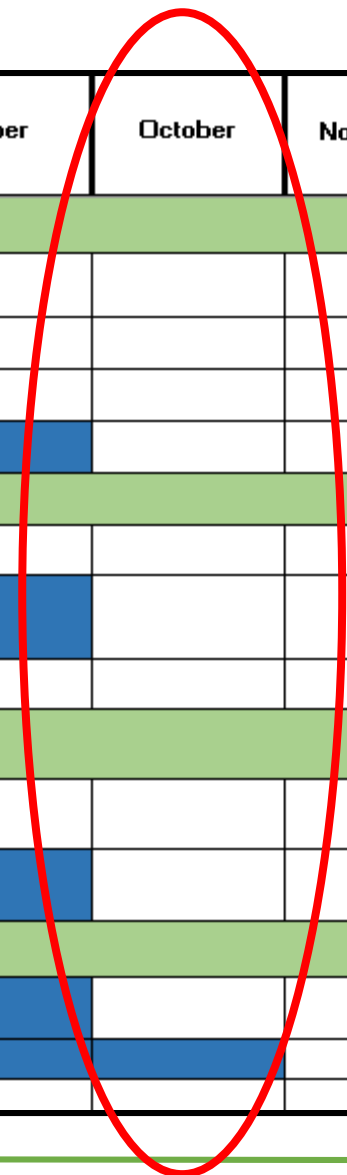
We ask that you please mute your mic during the presentation

1. Review Work Plan
2. Peel Climate Change Partnership - update on CCET presentation
3. Draft CCET ATF report
4. Interim Board
5. Nominations Committee – Interim Board
6. Discussion



CCET ATF Work Plan

Committee	May	June	July	August	September	October	November	December
Governance Subcommittee								
Draft Corporate Bylaws	█	█						
Board Structure		█	█					
Board Recruitment Strategy			█	█	█			
Executive Director Job Description				█	█	█		
Funding Subcommittee								
Funding Strategy	█	█	█					
Review Draft Service Agreement				█	█	█		
Partnership Strategy		█	█	█				
Communication and Engagement Subcommittee								
Communication Plan - Short Term Actions	█	█						
Communication Plan - Long Term Actions			█	█	█	█		
Project Team								
Draft Service Level Agreement	█	█	█	█	█			
Write Council Report					█	█		



Review July ATF Minutes

- Action item 1: ATF members to provide videos before the end of next week (Sept. 24, 2021)
- Action item 2: Project Team to consolidate all reports and present at the next ATF meeting
- Action item 3: Project Team to further examine the staffing complement required for CCET
- Action item 4: Project Team to review the funding request and report back at the next ATF meeting, including a rationale for the ask.
- Action item 5: Project Team to consider the role of communication of CCET
- Action item 6: Need volunteers to present on the CCET as well as volunteers to provide delegations

CENTRE FOR COMMUNITY ENERGY TRANSFORMATION (CCET) SUBCOMMITTEE MEETING MINUTES

Meeting # 7 – Centre for Community Energy Transformation

Date/Time:	September 15, 2021 (10:30-12:00pm)
Place:	Virtual, Via Teams
Attendees:	Chris Hamilton, Herb Sinnock, Kanika Choudhary, Leah Nacua, Shahid Naeem, Indra Maharjan, Nathaniel Madger, Joan Berger, Michael Frisina, Trevor Boston, Peter Basso Project Team: Amanda Kennedy (Consultant), Christine Tu (Region of Peel), Jeremy Schembri (Region of Peel), Pam Cooper (City of Brampton – Environmental Planning), Michael Hoy (City of Brampton - Supervisor, Environmental Planning), Kristina Dokoska (City of Brampton – Environmental Planning), Daryl Van Moorsel (COB – Economic Development)
Regrets:	Councillor Whillans, Hassaan Khan, Daivid Laing, Lauren Mulkerns, Karly-Divya Arora, Karly-Anna O'Brien, Davika Misir, Gamunu (George) Jayasinghe, Shannon Goulden, Sumit Sood, Simran Munde
Objective:	To review the Subcommittee Reports, Workplan and discuss next steps to operationalize CCET

Items distributed in advance: [Agenda](#)

Notes:

Notes	Action
Meeting started at 10:35am	
Meeting Logistics <ul style="list-style-type: none"> • Review August ATF minutes 	
Subcommittee Reports <i>Governance and Nominations</i> <ul style="list-style-type: none"> • Subcommittee members presented the recommendations • Board will be formed in a step-like process (i.e., a transitional, 3-member board that would work on letters patent, administration work, etc.) 	Action item 1: ATF members to provide videos before the end of next week (Sept. 24, 2021)

Presentation to Peel Climate Change Partnership (PCCP)

- Region of Peel, City of Brampton, City of Mississauga, Town of Caledon and TRCA and CVC
- Focuses on:
 - Low carbon Communities
 - Flood Resiliency
 - Green Infrastructure
- Purpose of Presentation included:
 - Updating CCET work completed,
 - Receive a Statement of Support, and
 - Have municipalities to consider potential resource options for CCET operations



Draft CCET ATF report

1. Overview of the Centre for Community Energy Transformation
2. What was our purpose?
3. Who has been involved?
4. What have we accomplished?
5. What do we recommend?

Recommendation #1: Focus on Priorities

Recommendation #2: Establish a Strong Governance Framework

Recommendation #3: Secure Consistent Funding by Working with Local Partners

6. Why is this so important?



Draft CCET ATF report

Recommendation #1: Focus on Priorities

The Advisory Task Force recommends that the CCET implement its vision by focusing on four primary priorities, as outlined in the CEERP, and as confirmed by our Task Force:

- Advancing deep home energy retrofits
- Encouraging district energy
- Spurring industrial, commercial, and institutional (ICI) energy efficiency
- Promoting outreach and engagement



Draft CCET ATF report

Recommendation #2: Establish a Strong Governance Framework

Phased Establishment of Board

Board Composition

Executive Director

By-laws



Draft CCET ATF report

Recommendation #3: Secure Consistent Funding by Working with Local Partners

The ATF considered a five-year planning horizon and several, diverse funding sources. We estimate that to successfully fill the energy planning and implementation role outlined above, CCET requires an annual operating budget of \$600,000 for the first five years of operation (totalling \$3 million dollars). This amount is required to cover the costs related to:

- Staffing: Executive Director; two program leads; two program coordinators, and
- Administrative, infrastructure, and service costs.



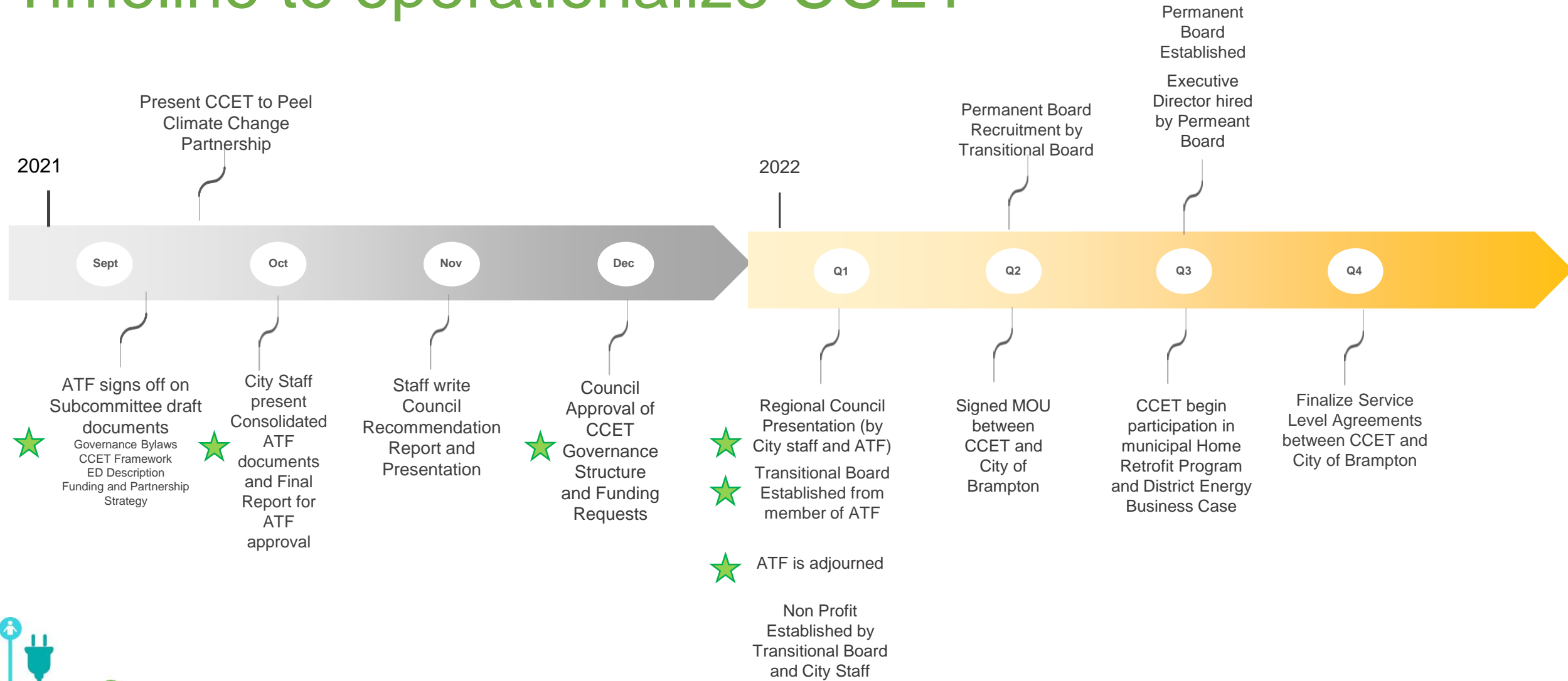
Draft CCET ATF report

Why is this so important?

- Implementing the CCET will show that Brampton is...
- Taking catalytic, transformative action
- Bringing the vision to life
- Spending for success and making smart, proactive investments
- Maximizing collaborations and partnerships
- Bridging the skills and resources gap



Timeline to operationalize CCET



Discussion

- City Staff present Consolidated ATF documents and Final Report for ATF approval
- Next ATF Meeting October 20th



Contacts

For any questions or inquiries, please contact:

CCET

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