

Building Permit Requirements

Porch / Porch Enclosure

NOTE TO APPLICANTS: Please check with the Zoning Plans Examiner of the Building Division to determine the maximum size and the number of accessory buildings permitted on the property and verification of applicability of Mature Neighbourhood requirements, in accordance with the City of Brampton, Zoning By-law, prior to submitting an application for a building permit.

Required Documents & Plans

The following information is required at submission. Incomplete applications **cannot** be accepted

1. Completed building permit application consisting of:
 - Application form “Permit to Construct or Demolish”
 - Schedule 1: Designer Information
 - Applicable Law Check List
2. Two sets of plans drawn to scale which must include:
 - Site Plan and Legal Property Survey
Show the location and dimensions of the existing buildings and proposed porch on the site plan and show the dimensions from the proposed porch to the lot lines and existing buildings. A copy of a legal survey must accompany the site plan. (see sample drawings)
 - Plan and Section drawings
 - Foundation
 - provide footing and foundation construction details
 - Plan View
 - provide dimensions of porch, provide wall (if any) and roof construction details (size and spacing of framing members) and the framing for all openings (windows and doors) note: if engineered trusses are proposed – engineered truss details are required at the time of submission
 - provide joist material, size, spacing and dimension (span) where new floor is provided
 - Section
 - illustrate footing, foundation, porch floor construction, wall construction (if any), roof construction, beam and lintel sizes
 - provide wall cladding and roof covering details
 - Details
 - illustrate method of connection to house (floor and roof)
3. Permit fee of \$297.67 applies to our **Standard 10 Day Permit Application Service**

Building Permit Issuance

1. Where a permit is to be issued for construction within a common element of a registered condominium a Notice of Permission to Construct form, signed by an authorized agent of the condominium corporation, shall be submitted for the authorization of work to be undertaken within the common element of the building or property.

Application for a Permit to Construct or Demolish

This form is authorized under subsection 8(1.1) of the *Building Code Act, 1992*.

For use by Principal Authority			
Application number:	Permit number (if different):		
Date received:	Roll number:		
Application submitted to: <u>THE CORPORATION OF THE CITY OF BRAMPTON</u> (Name of municipality, upper-tier municipality, board of health or conservation authority)			
A. Project information			
Building number, street name	Unit number	Lot/con.	
Municipality	Postal code	Plan number/other description	
Project value est. \$		Area of work (m ²)	
B. Purpose of application			
<input type="checkbox"/> New construction <input type="checkbox"/> Addition to an existing building <input type="checkbox"/> Alteration/repair <input type="checkbox"/> Demolition <input type="checkbox"/> Conditional Permit			
Proposed use of building	Current use of building		
Description of proposed work			
C. Applicant Applicant is: <input type="checkbox"/> Owner or <input type="checkbox"/> Authorized agent of owner			
Last name	First name	Corporation or partnership	
Street address		Unit number	Lot/con.
Municipality	Postal code	Province	E-mail
Telephone number	Fax		Cell number
D. Owner (if different from applicant)			
Last name	First name	Corporation or partnership	
Street address		Unit number	Lot/con.
Municipality	Postal code	Province	E-mail
Telephone number	Fax		Cell number

E. Builder (optional)				
Last name		First name	Corporation or partnership (if applicable)	
Street address			Unit number	Lot/con.
Municipality		Postal code	Province	E-mail
Telephone number		Fax		Cell number
F. Tarion Warranty Corporation (Ontario New Home Warranty Program)				
i. Is proposed construction for a new home as defined in the <i>Ontario New Home Warranties Plan Act</i> ? If no, go to section G.			<input type="checkbox"/> Yes	<input type="checkbox"/> No
ii. Is registration required under the <i>Ontario New Home Warranties Plan Act</i> ?			<input type="checkbox"/> Yes	<input type="checkbox"/> No
iii. If yes to (ii) provide registration number(s): _____				
G. Required Schedules				
i) Attach Schedule 1 for each individual who reviews and takes responsibility for design activities.				
ii) Attach Schedule 2 where application is to construct on-site, install or repair a sewage system.				
H. Completeness and compliance with applicable law				
i) This application meets all the requirements of clauses 1.3.1.3 (5) (a) to (d) of Division C of the Building Code (the application is made in the correct form and by the owner or authorized agent, all applicable fields have been completed on the application and required schedules, and all required schedules are submitted). Payment has been made of all fees that are required, under the applicable by-law, resolution or regulation made under clause 7(1)(c) of the <i>Building Code Act, 1992</i> , to be paid when the application is made.			<input type="checkbox"/> Yes	<input type="checkbox"/> No
ii) This application is accompanied by the plans and specifications prescribed by the applicable by-law, resolution or regulation made under clause 7(1)(b) of the <i>Building Code Act, 1992</i> .			<input type="checkbox"/> Yes	<input type="checkbox"/> No
iii) This application is accompanied by the information and documents prescribed by the applicable by-law, resolution or regulation made under clause 7(1)(b) of the <i>Building Code Act, 1992</i> which enable the chief building official to determine whether the proposed building, construction or demolition will contravene any applicable law.			<input type="checkbox"/> Yes	<input type="checkbox"/> No
iv) The proposed building, construction or demolition will not contravene any applicable law.			<input type="checkbox"/> Yes	<input type="checkbox"/> No
I. Declaration of applicant				
I _____ declare that:				
(print name)				
1. The information contained in this application, attached schedules, attached plans and specifications, and other attached documentation is true to the best of my knowledge.				
2. If the owner is a corporation or partnership, I have the authority to bind the corporation or partnership.				
_____		_____		
Date		Signature of applicant		

Personal information contained in this form and schedules is collected under the authority of subsection 8(1.1) of the *Building Code Act, 1992*, and will be used in the administration and enforcement of the *Building Code Act, 1992*. Questions about the collection of personal information may be addressed to: a) the Chief Building Official of the municipality or upper-tier municipality to which this application is being made, or, b) the inspector having the powers and duties of a chief building official in relation to sewage systems or plumbing for an upper-tier municipality, board of health or conservation authority to whom this application is made, or, c) Director, Building and Development Branch, Ministry of Municipal Affairs and Housing 777 Bay St., 2nd Floor. Toronto, M5G 2E5 (416) 585-6666.

Schedule 1: Designer Information

Use one form for each individual who reviews and takes responsibility for design activities with respect to the project.

A. Project Information			
Building number, street name	Unit no.	Lot/con.	
Municipality	Postal code	Plan number/ other description	
B. Individual who reviews and takes responsibility for design activities			
Name	Firm		
Street address	Unit no.	Lot/con.	
Municipality	Postal code	Province	E-mail
Telephone number	Fax number		Cell number
C. Design activities undertaken by individual identified in Section B. [Building Code Table 3.5.2.1. of Division C]			
<input type="checkbox"/> House	<input type="checkbox"/> HVAC – House	<input type="checkbox"/> Building Structural	
<input type="checkbox"/> Small Buildings	<input type="checkbox"/> Building Services	<input type="checkbox"/> Plumbing – House	
<input type="checkbox"/> Large Buildings	<input type="checkbox"/> Detection, Lighting and Power	<input type="checkbox"/> Plumbing – All Buildings	
<input type="checkbox"/> Complex Buildings	<input type="checkbox"/> Fire Protection	<input type="checkbox"/> On-site Sewage Systems	
Description of designer's work			
D. Declaration of Designer			
<p>I _____ declare that (choose one as appropriate):</p> <p style="text-align: center;">(print name)</p> <p><input type="checkbox"/> I review and take responsibility for the design work on behalf of a firm registered under subsection 3.2.4. of Division C, of the Building Code. I am qualified, and the firm is registered, in the appropriate classes/categories.</p> <p style="padding-left: 40px;">Individual BCIN: _____</p> <p style="padding-left: 40px;">Firm BCIN: _____</p> <p><input type="checkbox"/> I review and take responsibility for the design and am qualified in the appropriate category as an "other designer" under subsection 3.2.5. of Division C, of the Building Code.</p> <p style="padding-left: 40px;">Individual BCIN: _____</p> <p style="padding-left: 40px;">Basis for exemption from registration: _____</p> <p><input type="checkbox"/> The design work is exempt from the registration and qualification requirements of the Building Code.</p> <p style="padding-left: 40px;">Basis for exemption from registration and qualification: _____</p> <p>I certify that:</p> <ol style="list-style-type: none"> 1. The information contained in this schedule is true to the best of my knowledge. 2. I have submitted this application with the knowledge and consent of the firm. <p style="margin-top: 20px;"> </p> <p style="display: flex; justify-content: space-between; width: 100%;"> Date Signature of Designer </p>			

NOTE:

1. For the purposes of this form, "individual" means the "person" referred to in Clause 3.2.4.7(1) (c) of Division C, Article 3.2.5.1. of Division C, and all other persons who are exempt from qualification under Subsections 3.2.4. and 3.2.5. of Division C.
2. Schedule 1 is not required to be completed by a holder of a license, temporary license, or a certificate of practice, issued by the Ontario Association of Architects. Schedule 1 is also not required to be completed by a holder of a license to practise, a limited license to practise, or a certificate of authorization, issued by the Association of Professional Engineers of Ontario.

CITY OF BRAMPTON - BUILDING DIVISION

SECTION G. DOCUMENTS ESTABLISHING COMPLIANCE WITH APPLICABLE LAW (OBC Div. A - 1.4.1.3.)

Permit Application No. _____	Project Location _____ # _____ street _____ unit/suite
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Explanation:

Applicable Law - Applicable law is other regulations for which approval must be obtained before a building permit can issue. A complete list of Acts and Regulations that are "Applicable Law" is set out in Article 1.4.1.3 of Division A of the Ontario Building Code.

Instructions:

The most common Acts and Regulations are listed below with the documentation that must be provided before a building permit can issue. Check those that apply to your permit application and complete the declaration. The customer service plans examiner will assist you with any questions you may have about the regulations listed. The documents noted must be provided before a building permit can issue.

Details and Contact Information

A list of agencies and contact information is available at the Building Division or on the City of Brampton website

APPLICABLE LAWS (Note: This list provides only the most common approvals)

ACT	Description	REQUIRED DOCUMENTS (Provide copy)	Required Yes/No	Received
Planning Act s.41	(Site Plan Control)	Site plan approved drawings		
Planning Act s.34	(Zoning By-law)	Final & binding amendment		
Planning Act Pt. V1	(Division of Land)	Registered Plan or Deed		
Planning Act s.45	(Minor Variance)	Final Decision from City Clerk		
Planning Act s.33	(Demolition of Residential Property)	Council Approval		
Ontario Heritage Act ss.27 (3), 30(2), 33, ss.34.40.1 & 40.2		Heritage Permit		
Ontario Heritage Act s.34.5 and s. 34.7.(2)		Ministry of Culture approval		
Development Charges Act s.28 and s.53, Education Act s.257.83 & 257.93	(Financial Contribution)	Confirmation of payment from City of Brampton Finance Department		
Planning Act s.42(6)	(Cash in Lieu of Parkland)	Confirmation of payment from City of Brampton Finance Department		
Conservation Authorities Act	(Flood plain or fill regulated area)	Construction and Fill Permit		
Day Nurseries Act, Reg. 262 s.5	(Daycare centre with more than 5 children)	Approval from Ministry of Children and Youth Services		
Education Act s.194	(Demolition of all or part of a school)	Approval from Ministry of Education		
Environmental Protection Act s.168.3.1 & 168.6(1) change of use of land	(Industrial or commercial to agricultural, residential or park)	File Record of Site Condition (RSC) and/or provide Certification of Property use (CPU)		
Public Transportation Act s.34 and s. 38 10	(Construction within 45m of the road or within 395m of an intersection of Hwys, 410 or 407)	Building and Land Use Permit issued by MTO		
Other:				

APPLICANT'S DECLARATION

I, _____ (print name) certify that the applicable laws designated on the above noted chart are, to the best of my knowledge, all of the "applicable law" for which this application for a permit must comply before a permit is issued.

_____ Date

_____ Signature

FOR OFFICE USE ONLY

LOT 8

LOT 9

LOT 10

SITE PLAN

SCALE 1:200

SKETCH OF SURVEY OF
LOT # _____ CONC _____
CITY OF BRAMPTON

PROPOSED
REAR PORCH

EXISTING
1 STOREY
BRICK &
FRAME
DWELLING
NO. 38

EXISTING
2 STOREY
BRICK &
DWELLING
NO. 36

EXISTING
1 STOREY
BRICK &
DWELLING
NO. 40

EXISTING
DRIVEWAY

ANY STREET, BRAMPTON

NOTE: ZONING RESTRICTIONS VARY IN BRAMPTON. CONTACT THE CITY OF BRAMPTON ZONING DEPARTMENT FOR SPECIFIC SETBACKS AND OTHER LIMITATIONS.
SEE <http://www.brampton.ca/zoning>



ADDRESS

BRAMPTON, ONTARIO

TITLE

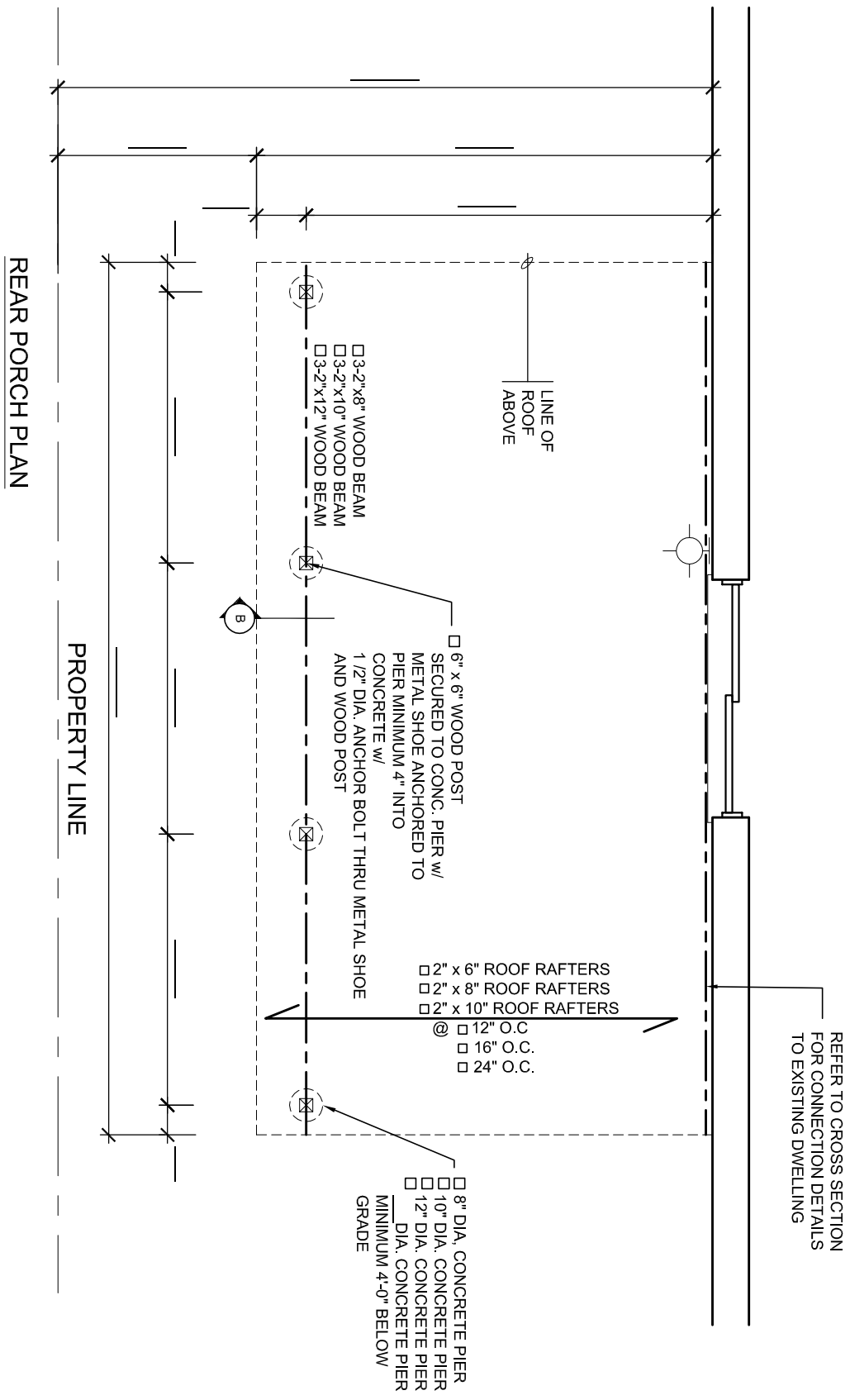
**SAMPLE REAR PORCH
SITE PLAN**

DESIGN BY:

PRINT NAME

SIGNATURE

SCALE:

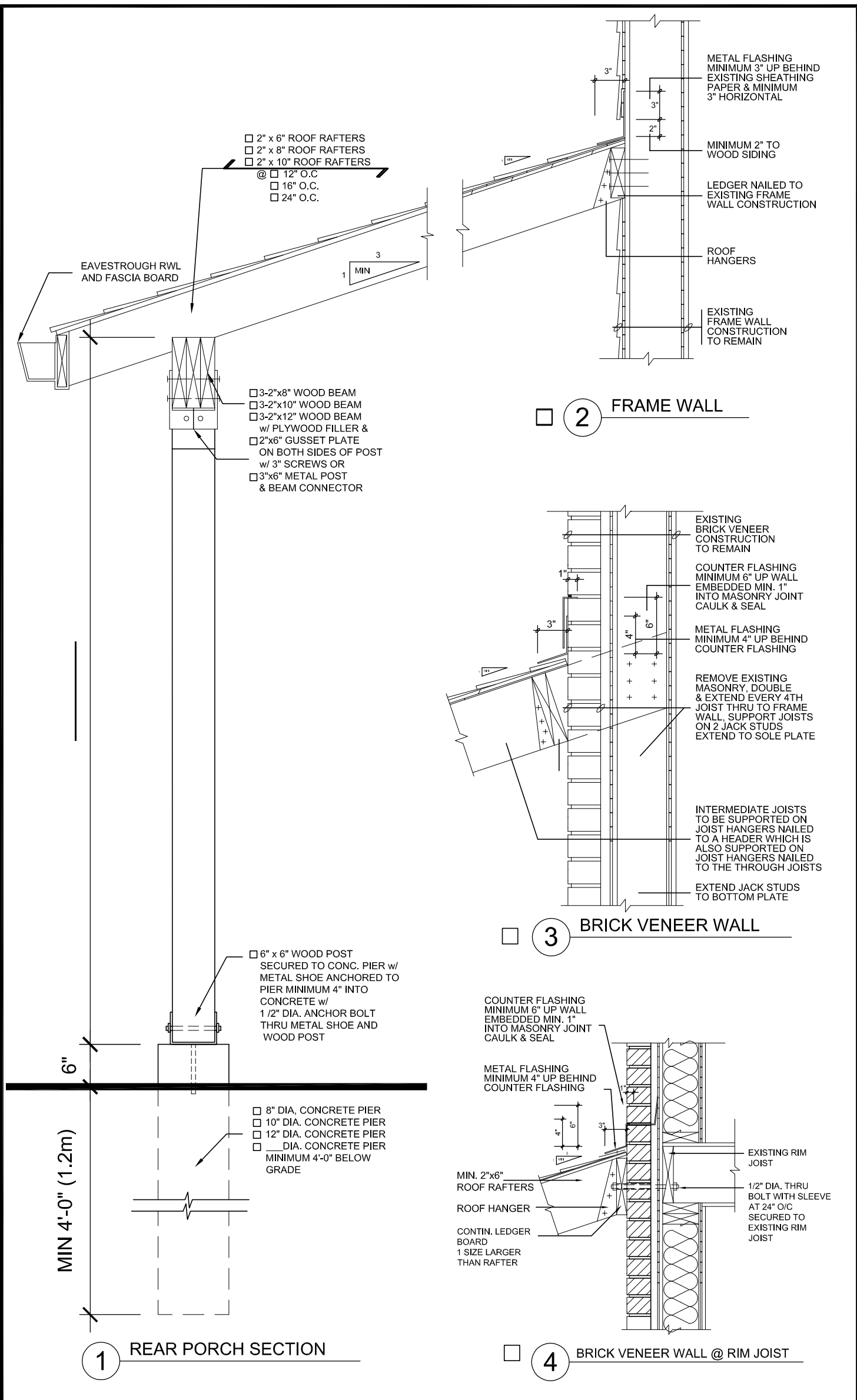


ADDRESS

 BRAMPTON, ONTARIO

TITLE
REAR PORCH LAYOUT

DESIGN BY: _____
 PRINT NAME _____
 SIGNATURE _____
 SCALE: _____



ADDRESS

BRAMPTON, ONTARIO

TITLE
REAR PORCH SECTION

DESIGN BY:
 PRINT NAME _____
 SIGNATURE _____
 SCALE: _____

ROOF RAFTERS

(WHERE NO CEILING IS INSTALLED)

MAXIMUM CLEAR SPAN (FEET)						
RAFTER SIZE	ROOF SNOW LOAD 1.0kPa			ROOF SNOW LOAD 1.5kPa		
	RAFTER SPACING (INCHES) O.C.			RAFTER SPACING (INCHES) O.C.		
	12"	16"	24"	12"	16"	24"
2" x 4"	10'-2"	9'-3"	2'-1"	8'-11"	8'-1"	7'-1"
2" x 6"	16'-1"	14'-7"	12'-9"	14'-0"	12'-9"	11'-2"
2" x 8"	21'-2"	19'-2"	16'-9"	18'-5"	16'-9"	14'-5"
2" x 10"	27'-0"	24'-6"	20'-11"	23'-6"	21'-4"	17'-8"

ROOF JOISTS

(WHERE CEILING IS INSTALLED)

MAXIMUM CLEAR SPAN (M)						
JOIST SIZE	ROOF SNOW LOAD 1.0kPa			ROOF SNOW LOAD 1.5kPa		
	JOIST SPACING (mm) O.C.			JOIST SPACING (INCHES) O.C.		
	12"	16"	24"	12"	16"	24"
2" x 4"	8'-1"	7'-4"	6'-5"	7'-1"	6'-5"	5'-7"
2" x 6"	12'-9"	11'-7"	10'-1"	11'-2"	10'-1"	8'-10"
2" x 8"	16'-9"	15'-3"	13'-3"	14'-8"	13'-3"	11'-7"
2" x 10"	21'-4"	19'-5"	17'-0"	18'-8"	17'-0"	14'-10"

ROOFING

ROOF FRAMING (INCHES) O.C.	ROOF SHEATHING
RAFTERS @ 12"	5/16" (7.5mm) PLYWOOD W/ H-CLIPS OR 11/16" (17mm) LUMBER
RAFTERS @ 16"	
RAFTERS @ 24"	3/8" (9.5mm) PLYWOOD W/ 'H'-CLIPS OR 3/4" (19mm) LUMBER

BEAMS

MAXIMUM CLEAR SPAN (M)		MINIMUM BEAM SIZE
ROOF SNOW LOAD		
1.0kPa	1.5kPa	
7'-8"	6'-8"	3 - 2"x8"
9'-5"	8'-1"	3 - 2"x10"
10'-11"	9'-5"	3 - 2"x12"

PIERS

PIER SIZE IN INCHES (mm)	SUPPORTED ROOF AREA (SQUARE FEET)					
	ROOF SNOW LOAD 1.0kPa			ROOF SNOW LOAD 1.5kPa		
	ALLOWABLE BEARING CAPACITY OF SOIL					
	75kPa	120kPa	190kPa	75kPa	120kPa	190kPa
8" (200) DIA.	21	35	60	15	25	39
10" (250) DIA.	33	55	87	23	39	62
12" (300) DIA.	47	79	126	34	56	90
14" (350) DIA.	64	107	171	46	76	122
16" (400) DIA.	82	140	223	59	100	159

POSTS

POST SIZE (mm) (SEE NOTE 5)	MAX. HEIGHT (M)	SUPPORTED ROOF AREA (SQUARE FEET)				
		ROOF SNOW LOAD (kPa)				
		1.0	1.5	2.0	2.5	3.0
4"x4"	3'-3"	185	139	112	93	80
	4'-11"	101	76	61	51	44
	6'-7"	53	40	32	27	23
6"x6"	6'-7"	233	176	141	118	101
	8'-2"	159	120	96	80	69
	9'-10"	108	82	65	55	47
	11'-6"	75	57	45	38	32

GENERAL NOTES

- ALL LUMBER TO BE NO. 1&2 SPF OR BETTER
- ALL PLYWOOD SHALL BE STAMPED EXTERIOR GRADE
- WHERE SUPPORTED ROOF AREAS EXCEED THOSE LISTED IN THIS TABLE, THE POSTS SHALL BE BRACED AS SHOWN IN D01c.
- WOOD POSTS TO BE MINIMUM 89mmx89mm
- BEARING CAPACITY OF SOIL SHALL BE CONFIRMED PRIOR TO CONSTRUCTION.



ADDRESS
BRAMPTON, ONTARIO

TITLE
REAR PORCH NOTES

DESIGN BY:
PRINT NAME
SIGNATURE
SCALE: