

SCHEDULE A
APPLICATION FOR EXEMPTION FROM PART LOT CONTROL SUBMISSION CHECKLIST

Drawings and Documents to be Submitted <i>(Note: All items listed below must be included for an application to be deemed complete by Staff and circulated for approval.)</i>	Required Copies		Submitted
	Print	Digital	<input type="checkbox"/>
Cover Letter (1 original + 2 copies) • Provide a brief description of the type and purpose of the application.	3	1	
Completed Application Form • The Registered Owner's Authorization must be completed. • For applications proposing lot creation, the Registered Owner's Statutory Declaration/Undertaking must be completed.	3	1	
Registered Plan of Subdivision • Full Size • 8 1/2" x 14" Reduction	3 3	1 N/A	
Draft Reference Plan(s) - Showing all lot lines, buildings, structures, foundations (if applicable), easements, and setbacks must be shown. • Full Size • 8 1/2" x 14" Reduction	3 3	1 N/A	
Ontario Land Surveyor's Certificate of Frontages and Areas • The frontage at the street line and the appropriate setback from the street line in accordance with the approved zoning by-law must be provided. • The area and use of each part shown on the Draft Reference Plan(s) must be provided. • Only applicable for applications proposing lot creation.	3	1	
List of Tax Roll Numbers • Only applicable for applications proposing lot creation.	3	1	
Digital Media – CD or Memory Stick (containing digital copies of materials)	N/A	1	
Applicable Fee(s) <i>Cheques are to be made payable to "The Corporation of the City of Brampton"</i>	Required		Submitted
City of Brampton Base Fee	\$3,051		
+ Variable Fee: ____ units @ \$242 per unit	\$		
+ Variable Fee: ____ lots @ \$242 per lot	\$		
Legal Services Fee <i>(Will be invoiced to Applicant by Legal Services after the By-Law has been approved.)</i>	<i>As requested by Legal Services</i>		
Total Fees:	\$		

Applicant Signature

Date

Reviewed and Accepted to be a Complete Application

Date